

The Canadian Code for Volunteer Involvement

Habitat for Humanity York Region (Habitat York) relies on volunteers to accomplish our mission and goals of building homes, creating communities and transforming lives in York Region. Habitat York maintains the highest standards for volunteer recruitment, retention and recognition based on the Volunteer Canada *Canadian Code for Volunteer Involvement*:

Habitat York is committed to:

1. Acknowledging and supporting the vital role of volunteers in achieving our mission and purpose;
2. Valuing all volunteers as integral members of the organization's team through accepted policies, procedures and guidelines for volunteer management;
3. Ensuring that a dedicated individual with appropriate qualifications responsible for the volunteer program;
4. Volunteer assignments are in-line with the overall mission and goals of the organization and involve volunteers in meaningful ways that reflect the abilities, needs and backgrounds of the volunteer and Habitat York;
5. Maintaining the highest standards of volunteer recruitment and screening, including application forms, interviews, and police reference checks as appropriate to the role and responsibilities of the task(s);
6. Providing comprehensive orientation and training to volunteers at all levels within the organization;
7. Ensuring that all volunteers are provided with a level of supervision appropriate to the task and are offered opportunities to give and receive feedback;
8. Recognizing the contribution of all volunteers through a combination of formal and informal methods;
9. Maintaining documentation and records management practices in concert with relevant legislation;
10. Demonstrating the impact, contribution and value of volunteers and the volunteer program through evaluation to ensure that the needs of the organization are being met in fulfilling our mandate.

For more information about the Code, go to www.volunteercanada.ca.